

**AKYEMANSA DISTRICT ASSEMBLY
2021 REVENUE IMPROVEMENT
ACTION PLAN (RIAP) FOR
INTERNALLY GENERATED FUND**

INTRODUCTION

PROFILE OF THE ASSEMBLY

- **Name of the Assembly**

The name of the Assembly is Akyemansa District Assembly. It is one of the thirty-three administrative districts of the Eastern Region of Ghana with its capital at Akyem Ofoase. It was originally part of the Birim District which later became the Birim North District. In 2008, Akyemansa District was created out of the then Birim North District under Legislative Executive Instrument 1919 as part of the Government of Ghana's decentralization programme to promote effective decentralized governance and also to speed up the development of the area.

The Akyemansa District is bordered by Birim North District to the North, the Asante Akyem South, Amansie East and Adansi South districts all in the Ashanti region to the West, Birim Central District to the South and Denkyembuor and Kwaebibirem districts to the East.

The district has a very strategic location especially its capital Akyem Ofoase as it is situated among three major commercial towns and a mining town namely Oda, Nkawkaw and New Abirem respectively.

With improved roads linking Ofoase to New Abirem and Oda through Ayirebi, the economy of the district stands a better chance of being improved. Ofoase can be described as a nodal or a confluence town as it is located at the meeting point of the New Abirem - Oda-Nkawkaw roads.

The district has a land size of 667.17km² constituting 3.4 percent of the land size and a population of 118,956 as at 2016 constituting (3.7%) percent share of the population of the Eastern Region of Ghana. The district is predominantly rural with few urban settlements which include Ofoase, Ayerebi, Abenase, Bontodiase and Adjobue.

The district has 96 communities with Akyem Ofoase as the Administrative capital. It has four (4) Area Councils namely; Ofoase, Ayerebi, Akokoaso and Abenase and Thirty-eight (38) Assembly members (35 Males, 3 Females) composing of Twenty-four (24) elected, twelve (12) appointed, a Member of Parliament and a Chief Executive.

- **Legislative Instrument that established the Assembly**

In 2008, Akyemansa District was created out of the then Birim North District under Legislative Executive Instrument 1919 as part of the Government of Ghana's decentralization programme to promote effective decentralized governance and also to speed up the development of the area.

- **Population Structure**

The population of the district constitutes 3.7 percent of the total population of the Eastern Region. With an annual growth of 2.52% during the 2010 PHC, the district total projected population for 2020 is 125,104 of which 50.7% are Females and 49.3% are Males.

The projected population for 2020, computed from the 2010 PHC, further indicates that about 52.0 percent of female reside in the urban areas compared to 48.0 of male with equal proportions (52%) of both sexes are in the rural localities. With an assumption of same sex ratio from 2010 PHC, the sex ratio for the district is 97.2 males per 100 females. The urban localities have a sex ratio of 92.2 males per 100 females while the rural localities have a sex ratio of 100, which means that for every one male, there is equally one female

The District is predominantly rural (65.1%) with few urban settlements. The district has five main settlements, which have attained urban status namely Ofoase, Ayirebi, Abenase, Bontodiasae and Adjobue.

- **District Economy and its implication for revenue mobilisation:**

The economy of Akyemansa district is dominated by the Agricultural Sector which employs 80% of the working population. A larger proportion of which are into cash crops like cocoa and oil palm while others are into food crops like plantain, banana etc

- Agriculture: the district is well-endowed with rivers, streams, fertile lands and forest which support the cultivation of different types of crops, both cash and food crop. The cash crops include citrus, coffee, coconut, oil palm and cocoa, while the wide variety of food crops include plantain, banana, sugar cane, watermelon, yam, cocoyam, cassava, sweet potatoes, tomatoes, pepper, okra, eggplant, maize and rice
- Roads: The district has a total of 242km feeder roads. Out of this, 82km are paved and of fairly good condition.
- Education: The Akyemansa educational institutions can be categorized into public and private. The institutions are made up of Kindergarten (Pre-school), Primary, JHS and SHS. The total educational institutions number 220, with the public ones covering 194 and private making up 26. It is the responsibility of the District Assembly to ensure that each child of school going age has access to free quality education. The effort of the private sector is also welcomed.
- Health: Akyemansa has a District Health Council as its advisory board and the District Health Management Team (DHMT) as the technical planning body of health activities in the district. The DHMT is headed by the District Director of Health Services (DDHS) with five health administration sub-districts namely; Brenase, Ofoase, Ayirebi, Abenase and Anyinase sub-districts. The district has a total of 29 health facilities catering for the 129,141 people.
- Environment: the district is endowed with green forest and fertile land suitable for agricultural activities.
- Sanitation: the district relies on rivers, dug wells, boreholes and stand pipes for our sources of water.
- Tourism: The Akyemansa District has tourist attractions sites such as forest reserves, wildlife sanctuary, picturesque water bodies' historic sites and antiquities but these are largely undeveloped etc.

- **Vision of the Assembly**

A Decentralized Public Service Unit that is well positioned with a Client Oriented Acclaim

- **Goal/Mission of the Assembly**

Akyemansa District Assembly Exist to Accelerate the Development of the entire District by providing services which focus on Implementing Development Programs and Projects in a coordinated manner to ensure Efficiency so as to improve the Living Standards of the People.

- **Goals**

To ensure sustainable agricultural development, improve human resource and achieve accelerated poverty reduction within the context of good governance.

- **Core functions of the Assembly**

- The District functions accordingly as prescribed in the Local Governance Act,2016, Act 936 section 12.
- It is also responsible for the overall development of the District and shall ensure the preparation and submission through the ERCC of Development Plans of the District to NDPC for approval; and the Budget of the District related to the Approved Plans to the Minister for Finance for approval.
- Formulate and execute plans, programmes and strategies for the effective mobilization of resources necessary for the overall development of the district.
- Promote and support productive activity and social development in the district and remove any obstacles to initiative development.

- Initiate programmes for the development of basic infrastructure and provide works and services in the district.
- Responsible for the development, improvement and management of human settlements and the environment in the district.

In co-operation with the appropriate national and local security agencies be responsible for the maintenance of security and public safety in the district.

- **Core values of the Assembly**
- **Adopted Policy Objective from the National Medium Term Development Policy Framework (NMTDPF) relating to Revenue Mobilization**
- Blocking of loopholes and leakages in Revenue generation.
- **Key issues/challenges of revenue mobilization and how those issues/challenges are being addressed:**
 - i. **Crossing cutting (general) issues/challenges (e.g. inadequate staff/inadequate commission collectors)**
 - Low commitment with regards to prosecution of defaulters due to political ramifications.
 - Inadequate revenue collectors for effective revenue mobilization.
 - Inadequate training and proper identification of revenue collectors.
 - Inadequate logistics to identify new revenue sources out of the district capital.
 - Inadequate education and sensitization of rate payers on revenue issues.
 - Low level of economic activities within the District.
 - Citizens unwilling to work as commission collectors due to low commission percentages
 - Poor supervision on revenue mobilization activities

- Inadequate data on all revenue items in the District

How those issues/challenges are being addressed

The challenges / issues are being addressed through the following ways:

- Regular revenue monitoring by the District Assembly
- Organize refresher training programmes for revenue collectors and managers on modern but efficient collection methods.
- Organize sensitization programmes for the general public on the need to pay approved rates and its benefits therein to the community as a whole.
- Early distribution of bills.
- Instituting Ad hoc task force to check revenue collection in the field so as to ensure that the right tickets are issued and paid for.
- Motivation of collectors by paying commission collectors on time.
- Gazetting and publishing of 2021 Fee fixing resolution
- Update of revenue database.
- Establishment of revenue post at Area councils and training of area council members as revenue collectors at their localities
- Update demand notices for effective collection of property rate
- Establishment of revenue barriers at Essem, Otabil junction and Akokoaso to Kade road

- ii. Specific issues/challenges relating to the following:**
 - a. Rates
 - i.Unwillingness of Rate payers to pay rate
 - ii.Difficulties in the identification of Property owners
 - b. Lands and Royalties
 - i.Land litigation
 - c. License (Business Operating Permit-BOP)
 - d. Fees
 - i.Inadequate logistics by Revenue Collectors
 - e. Fines, Penalties and Forfeits
 - i.Inadequate Assembly Prosecutors
 - f. Rent
 - g. Investment

REVENUE COLLECTION PERFORMANCE FOR 2021 AND PROJECTIONS FOR 2022

NO.	REVENUE ITEM	REVENUE BUDGET FOR 2021 (GHC)	REVENUE ACTUAL FOR FIRST QUARTER OF 2021 (GHC)	REVENUE ACTUAL FOR SECOND QUARTER OF 2021 (GHC)	REVENUE ACTUAL FOR THIRD QUARTER OF 2021 (GHC)	REVENUE ACTUAL FOR FOURTH QUARTER OF 2021 (GHC)	TOTAL REVENUE COLLECTION FOR 2021 (GHC)	% OF REVENUE BUDGET ACIEVED FOR 2021	TOTAL REVENUE BUDGET FOR 2022 (GHC)
1	Rates	55,000.00	19,589.00	24,080.00	32,031.00	63,010.00	63,010.00	114.56	55,000.00
2	Lands and Royalties	30,000.00	34,055.00	62,855.00	67,455.00	129,595.00	129,595.00	89.38	145,000.00
3	License (Business Operating Permit-BOP)	264,900.00	57,956.98	96,868.98	135,654.09	153,716.86	153,716.86	63.76	241,100.00
4	Fees	79,100.00	18,528.00	82,548.00	95,943.00	111,329.50	111,329.50	103.08	118,000.00
5	Fines, Penalties and Forfeits	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00
6	Rent/Investment	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
7	Investment	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00
8	Miscellaneous and Unidentified Revenue	1,000.00	59.40	59.40	59.40	7,723.40	7,723.40	1544.68	0.00

- **Outline measures designed to exceed actual revenue collected for 2020 with respect to the underlisted revenue sources:**
 - a. Rates
 - i. Ceding of some Rates to Area councils for effective collection
 - b. Lands and Royalties
 - c. License (Business Operating Permit-BOP)
 - i. Mounting of Barriers at Essam and Otabil junction
 - d. Fees
 - e. Provision of adequate logistics to aid Revenue Collectors in their collection
 - f. Fines, Penalties and Forfeits
 - i. Recruiting and Training of Assembly prosecutors to increase the rate of prosecution of defaulters
 - g. Rent
 - i. Issuing of all demand notices before the end of March, 2022
 - h. Investment

2022 REVENUE IMPROVEMENT ACTION PLAN

S/N	ACTIVITY	SECTOR	LOCATION	OUTPUT INDICATOR	ESTIMATED COST (GHC)	TIME FRAME				IMPLEMENTATION AGENCY	COLLABORATORS
						1	2	3	4		
1	Update and prepare demand notices for the collection of property rates	Governance	Ofoase	Data availability	1,500.00	→				DA	DFO/DBO/NABCO/CBO
2	Update data on economic activities in the District	Governance	Ofoase	Data availability on economic activity	1,000.00	→				DA	HOD's
3	Issuance of sticker for commercial vehicles, motor bikes and tricycle	Governance	Ofoase	Commercial vehicles , motor bikes and tricycle allocated with stickers	8,000.00	→				DA	Assembly men/ HOD's
4	Public sensitization of stakeholders on revenue mobilization	Governance	Ofoase	Citizens on the need to pay revenue	5,000.00	→				DA	ISD/CBO's/FM

5	Quarterly training of Revenue Collectors on revenue mobilization	Governance	Ofoase, Ayirebi, Abenase, Akokoaso	Citizens on the need to pay revenue	10,000.00					DA	CBO/FM
6	Procurement of 6 motor bike for revenue mobilization	Governance	Ofoase, Ayirebi, Abenase, Akokoaso	Mobilization of revenue	39,000.00					DA	DFO/DBO/PO
7	Operationalization of 4 market stores	Governance	Ofoase, Ayirebi, Akokoaso	Mobilization of revenue	6,000.00					DA	HOD's
8	Construction of barrier at Essiam , Otobil Junction and Akokoaso to kade Road	Governance	Ofoase, Ayirebi, Abenase, Akokoaso	Effective revenue mobilization	24,000.00					DA	HOD's
9	Institute taskforce to assist revenue collectors to mobilize revenue	Governance	Ofoase	Reports of taskforce	4,000.00					DA	Assembly men/ HOD's
10	Procure software to aid revenue mobilization	Governance	Ofoase	Software in use	25,000.00					DA	DFO/DBO/PO
11	Organise monthly spatial committee meeting	Governance	Ofoase	Minutes, Reports and attendance sheets	4,000.00					DA	HOD's

12	Valuation of commercial properties	Governance	Ofoase	Data availability	34,000.00					DA	HOD's
	TOTAL				161,500.00						

NAME OF DCE: Hon. Paul Asamoah

NAME OF DCD: Mr. Seth Anim Boadi

DATE: 28th September, 2021

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